



AGENDA - Board Agenda- Updated Structure

BOARD POSITIONS	LEADER/COMMITTEE CHAIR	SUPPORT
Past President	Julie McGill-Kopp	
President	Amber Gratkowski	Lynn Desantis
Vice President	Jerry Bowers	
2 nd Vice President	Amber Knauss	
Secretary	Jolene Fink	
Treasurer	Marci Carder	
COMMITTEES		
Communications	Lauren Leipziger	Amber Knauss
Credentials	Jerry Bowers	
Membership	Doug Aldinger	Richard Michaelian
Strategic Planning	Chris Collier	Lesley Groff
Scholarship	Priscilla St. Jacques-Glusko	Bruce Wiest
Advocacy/Government Affairs	Kurt Twiford	Tom Koontz
Programs	Lesley Groff	Debra Massott
Subcommittee: Golf Outing	John Selfe	Amber Knauss
Subcommittee: Annual Business Meeting	Lynn Desantis	Julie McGill-Kopp

Agenda/ November 15

8.1 President report

- Current Membership status: 132 Members, four new members this past month. Doug, did you get caught up with letters being sent out to new members? Submitted 5 of the free memberships. Josh Jonas, Tyler Petroski, Emily Starr, Adriana Townsend, Mark Swank. Emailed headquarters to find out what we need to do to pay for our chapter, as well. Emily Starr/Adriana Townsend would like to join the program committee. Josh Jonas is reviewing the committee. Tyler Petroski reviewing committees. Mark Swank would like to join credential committee. Randy Groff passed his SFP. Member Spotlight for November can Randy Groff.
- Reminder to please provide reports to the President the Monday before the board meeting.
- Board Meetings – 3rd Wednesday of each month.
- Marci/Amber – Any updates on the question about \$341 on our recertification?
 - **Marcie will work with Amber to resolve this issue**
- John sent out for save the date for golf. Lesley requesting meeting about good, bad, ugly. Any update?
 - **Still looking for a date to meet**
- PTC Pollinator Gardens presentation on the website. Received a lot of positive feedback and presentation posted on website.
- Future conference expenses will cover flight, lodging and any ground transportation to/from hotel.
- John sent email out extending golf invitation to IFMA Chesapeake chapter.
 - **Follow up with John about response from Chesapeake Chapter**
- November 15th – Half Day Strategic Session, the Hive in Etown.
 - **Canceled due to speaker illness and low registration**
- December Holiday Party at Dukes, for chapter members and guests, we would pay for appetizers and one beverage. Proceeds go to Veterans Outreach.
 - **Post to social media and emails to members**

- Board/Committee Updates
 - Meeting Attendees – Jerry Bowers, Marcie Carder, Julie McGill-Kopp, Lauren Leipziger, Emily Starr, Bruce Wiest, Scoop Massott
 - Lauren
 - Needs a Zoom link for January meeting prior to emailing meeting notices
 - Jerry
 - Credentials - Reaching out to members to gauge if they have interest/questions about credentials; will have someone help on committee
 - Reaching out to companies to line up meeting locations/tours
 - Julie
 - Membership Breakfast – Lauren said membership breakfast for Dec is already scheduled and on website
 - Will reach out to YCAL and provide updates back to board
 - Emily
 - Joining Program Committee – will co-chair with Scoop
 - Bruce
 - Reaching out to colleges after holidays to discuss upcoming scholarships
 - Marcie
 - No update
 - Treasurer's Report was sent to board and committee members – Lauren asked Jerry to reply to email to get board members to vote and accept report since there was not enough board members on the call for a quorum.

8.2 Reports

- Past President Report: Julie -
- Secretary: Jolene -
- VP Report and Certification: Jerry -
- 2nd VP Report – Amber
- Treasurer Report- Marci
- Strategic Planning:
- Membership:
- Scholarship / Future FM - Bruce Wiest
- Government Affairs Advocacy: Kurt Twiford – Chris Collier support
- Webmaster-
- Events/ Programs:
 - August/September event
 - Subcommittee
 - Annual Meeting
 - Golf Outing

Meeting - New business

Next scheduled Board Meeting:

Wednesday, December 20th