



AGENDA - Board Agenda- June 15, 2023 11:30 AM – MEETING 12

BOARD POSITIONS	LEADER/COMMITTEE CHAIR	SUPPORT
Past President	Priscilla St. Jacques-Glusko	
President	Julie McGill-Kopp	Lynn Desantis
Vice President	Amber Gratkowski	
2 nd Vice President	Jerry Bowers	
Secretary	Jolene Fink	
Treasurer	Amber Knauss (absent)	Marcie Carder, CFM
COMMITTEES		
Webmaster	Lauren Leipziger	Amber Knauss
Credentials	Amber Gratkowski	
Membership	Doug Aldinger (absent)	Richard Michaelian (absent)
Strategic Planning	Chris Collier (absent)	Lesley Groff
Scholarship	Priscilla St. Jacques-Glusko	Bruce Wiest (absent)
Advocacy/Government Affairs	Kurt Twiford (absent)	Tom Koontz (absent)
Programs	Lesley Groff	Debra Massott
Sub: Golf Outing	John Selfe (absent)	Amber Knauss
Sub: Annual Business Meeting	Lynn Desantis (absent)	Julie McGill-Kopp

Agenda/ Meeting 12

12.1 Executive Reports

- President Report: -
 - See attached report
- Past President Report:
 - Community Outreach – Food bank Sept 13 - 2023
 - Scholarship update - Scholarship is in the review stage for applicants – Bruce – Lauren - Amber G are involved in review. There is a call scheduled in 2 weeks to discuss winners of the scholarships. Priscilla will keep us posted.
 - See attached report
- VP Report and Certification:
 - Amber has emailed IFMA National of the upcoming new board members so access can be given to component leadership tools and they'll be included in leadership emails.
- 2nd VP:
 - No report
- Secretary: -
 - See attached report
- Treasurer Report:
 - Review and approve Treasurer's reports at upcoming meeting.
 - Still need to finish next year budget
 - Still waiting on committee budgets
 - A question was asked if Amber needed to do anything at the bank since we have a new president and new treasurer. Amber likely knows what needs to take place.

- Re-certification is coming up

12.2 Committee Reports

- Strategic Planning
- Events/ Programs
 - Completed: Membership Breakfast June 7, 2023 – good attendance and on social media please respond to posts. Two are signing up for committee work 😊
 - Annual Meeting – June 21
 - brief discussion on treasurer and secretary reports required during meeting
 - Current count = 27 registered – 17 members – 6 guests as of 6.13.23
 - PSU Harrisburg Meeting/Tour – July 18
 - Scholarship Golf Outing – Aug 7
 - Lesley discussed an idea for our November meeting with having Alana Dunoff come and speak to our group for a half day, perhaps have members attend for free, but charge guests something. She needed our approval to sign an agreement for Alana, this would cost the chapter roughly \$4,500 (including lunch/snacks.) Julie made a motion to approve spending this money for this event, and Priscilla second the motion. Lesley will get on Alana's calendar and start planning this event.
- Webmaster/Communications:
 - All communications that need sent out to chapter members should be run through Lauren or Amber K. to reduce duplication of efforts as well as to create a consistent FROM in our messaging.
 - Lauren updated the website this morning to reflect new board members and sent along log on instructions for Star Chapter.
 - See attached report
- Membership:
 - National is offering components five (5) free base memberships. Central PA will need to determine if they are going to fund the Local chapter portion? Deadline: A component leader must submit the names on the form provided to National by **October 31, 2023**
 - See attached report
- Scholarship –
 - In the review stage for applicants
- Government Affairs - Advocacy

Meeting 12 New business

- World Workplace Discussion
 - Discuss discounted offering for World Workplace because we posted the World Workplace Banner, we were awarded 3 discount codes (saves \$200/registration.) The board decided to offer these to members at our upcoming meeting or by surveying interest via email.
 - Discussions were held around how many board members the chapter would be reimbursing for attending World Workplace. We normally pay for 2 board members to attend Facility Fusion and 2 board members to attend World Workplace. The board decided on paying for 2-3 board members. Jolene Fink and Jerry Bowers can make it, Marci is unable due to other commitments this year. will check with Amber K. A motion was made by Julie to pay for up to 3 members to attend World Workplace, and Priscilla second that motion. Jolene and Jerry will register and try and get the early bird discount and then request reimbursement for expenses through Amber or Marci.
- **Next scheduled Board Meeting:**
 - July 19 – 9 AM Teams call, this meeting will be led by incoming president Amber Gratkowski

