



Board of Director's Meeting – May 11, 2021

Location:	Zoom	WEBEX	Emailed Link
Meeting Date:	May 11, 20201	Start Time:	7:30 a.m.
Attendees	Chris Collier; Kristan Trusky; Kurt Twiford; Rob McFadden; Jack Elridge; Julie McGill-Kopp; Priscilla St. Jacques-Glusko; Amber Grotkosky		

Topics

No.	Topic Discussion
1	Opening: Meeting called to order by Chis Collier at 7:35am. Welcome & Opening Remarks – Chris Collier
2	Officer Reports: President – Chris Collier. (Term Expires 6/30/21) - Membership roster is updated, we now have 90 members – no change from last month - Golf Tournament – financial assist for lunch and dinner combined as big membership drive event kickoff to next regime - Rob and Tom are working on the auditing our book - Payment issues seem to be resolve with StarCahpte - Member of the Month – we had talked about a template for this, have we made any progress - Golf Tournament – invite everyone!! Figure out payment. And who has our card reader for payments. Priscilla will ask Lauren if she has it still. - Slate of officers for June meeting - We as a Board should try to fill our board over the next eight months following the strategic plan suggesting that the Executive Board Positions be point persons for certain committees President: Membership and Audit; VP Condensing all Events - golf , monthly meetings, advocacy, and annual meeting. 2nd VP Communications (external) and Credential; Secretary – Website and Publicity; Treasurer: Partnerships and Audit. Past President Awards and Strategic Planning 1st Vice President's Report – Priscilla St. Jacques-Glusko (Term Expires 6/30/21)-No updated report. Excited that she heard back from HACC and promoting IFMA CPA. 2nd Vice President's Report –Julie McGill-Kopp (Term Expires 6/30/21) -See updated report from Facility Fusioin. Hike in May with the chapter. She will send date and invite. Would like to learn more on IFMA Components and Star Chapter. Secretary's Report (Publicity)– Kristan T. (Term Expires 6/30/21)–See updated report. Kristan asked to approve April's minutes. She will send them out again for approval. Treasurer's Report for July – Rob M. (Term Expires 6/30/21)-See updated reports. Chris made a motion to approve. Priscilla moved and Julie 2nd. All in favor. Treasurer's Report approved. Past President (Webmaster Report) – Lauren Leipzinger
3	Committee Reports: Advocacy – Kurt T. - (Term Expires 6/30/21)-No updated report. IFMA will be doing Day On The Hill in September. Possibly in-person. Credentials – Amber G. (Term Expires 6/30/20)–No updated report. Community Outreach - Vacant Professional Development – Vacant



IFMATM Central Pennsylvania Chapter

International Facility Management Association

No.	Topic Discussion
	• Membership – Jack Elridge. - (Term Expires 6/30/21)-See attached report. Membership team got together last month. Jack suggested contacting Central PA Business Journal to promote IFMA CPA. Member spotlight, Jack sent to Cassidy. Did not hear back. He will resend it again. • Publicity – Cassidy Flaherty. (Term Expires 6/30/21)-No updated report. • Sponsorship/Partnership – Chris Collier (interim) (Term Expires 6/30/21)-No updated report. • Strategic Planning – Lauren L. (Term Expires 6/30/21)-No updated report. • Sustainability – Matt Wardecker (Term Expires 6/30/21)-No updated report. • Golf Committee –John S./Randy G. (Term Expires 6/30/21)-No updated report. • Scholarship and Awards Committee –Doug Enoch. (Term Expires 6/30/21)-No updated report. • Webmaster – Lauren L.
4	Old Business • Fill in our committee's is priority one
5	New Business:
6	Next Board Meeting: June 8, 2021
	Chris made a motion to adjourn meeting. Julie moved. Priscilla 2nd. Meeting Adjourned at 8:22pm

2ND VP REPORT: APRIL 2021 – FACILITY FUSION NOTES

ATTENDED

Best Practices Sharing for Component Leaders

Discussion notes

- Everyone enjoyed connecting
- Discussed new vision and mission statements and Brand website “Echo”

Our Vision.

Lead the future of the built environment to make the world a better place.

Our Mission.

We advance our collective knowledge, value and growth for Facility Management professionals to perform at the highest level.

- Some groups are starting to go Hybrid approach both in person and virtual
- NY and Colorado chapter have remained successful in member engagement virtually and Hybrid.
- Some chapters “Poll” members for checking pulse of when to return to face to face
- Some used green yellow – red – green - wrist bands to ID covid comfort level :) not sure about that comment?
- Discussed some advantages of virtual – more FM participation
- Congo has had great participation with virtual tours of Universities
- NY chapter hired someone to handle tech – virtual events
- Use component leader “Engage Group” to get ideas of what other chapters are doing
- NY – connects with Non profit – “Hot Bread Kitchen” program Volunteers provide FM Training – see note below.

Current Activity Status

-

Planned Activities for Next Period

-

Issues and Concerns

-



2ND VP REPORT: APRIL 2021 – FACILITY FUSION NOTES

ATTENDED

Best Practices Sharing for Component Leaders

Issues and Concerns

Ideas

•

Submitted by: Julie McGill-Kopp

The New York City Chapter of IFMA, the IFMA Foundation and Hot Bread Kitchen are proud to come together to offer opportunities for women in the fast-growing, high-earning field of facility management. Together we are putting women on a path for economic security and mobility, expanding connections and opening doors for our job seekers. This program also creates opportunities for women and people of color. The facility management field is 93% men and 7% women. Hiring Hot Bread Kitchen program graduates will not only help them begin their careers in facility management, but also fills a needed talent gap, helps to diversify the industry, and enhances the local workforce and economy as a whole.

Program participants receive extensive training to prepare them for careers in facility management, highlighting professional readiness and soft skills that are critical to long-term success. Together, we work with employers to identify the best candidates for open positions, ensuring that our graduates will stay and grow with their company for years to come. To learn more, tune into our YouTube channel for a look at IFMA NYC's video, ["A Discussion with FMs About the Hiring Pipeline,"](#) a virtual event hosted by our Global Workforce Initiative Committee.

SECRETARY REPORT

MAY 2021

Accomplishments for Current Period

- Continue to update members by email on news and upcoming events. April's meeting minutes approved on 5-14-21 and added to the website on 5-14-21 by Lauren L.

Current Activity Status

- Continue to update members by email on news and upcoming events. Attend monthly board meeting and take notes.

Planned Activities for Next Period

- Continue to update members by email on news and upcoming events. Attend monthly board meetings and take notes.

Issues and Concerns

- Not at this time.

Misc.

- N/A

Submitted By: Kristan Trusky

IFMA
Central Pennsylvania Chapter

Apr-21
Tuesday May 11, 2021

Beginning Balance Checking and Money Market Accounts April 1, 2021

\$65,860.96

Deposits

\$	-	
\$	-	
\$	-	
\$	918.75	IFMA DUES
\$	-	IFMA DUES
\$	-	
\$	48.28	Fullsteam SV9T
\$	0.51	Checking interest
\$	-	Savings Interest

TOTAL DEPOSITS

\$ 967.54

Expenditures

\$	(15.00)	Star Chapter
\$	(85.00)	Star Chapter
\$	-	
\$	-	
\$	-	
\$	-	
\$	-	

TOTAL EXPENDITURES

\$ (100.00)

Accounts Closing Balance 04/30/2021

\$66,728.50

Certificates of Deposit Beginning Balance

\$ 9,516.67

Integrity Bank	1.20%	Int	4/12/2021	\$	3.59
				\$	3.59

Certificates of Deposit Closing Balance 04/30/2021

\$ 9,520.26

Total Unobligated Assets 04/30/2021

\$ 76,248.76

Respectfully Submitted,

Rob McFadden
Chapter Treasurer

OPERATING BUDGET FY2020-21 DRAFT
IFMA Central PA Chapter
14-Jul-20

		BUDGET	ACTUAL	BALANCE	% IN	SUB TOTALS INCOME	SUB TOTALS EXPENDED
INCOME:1000							
1000	Beginning Balance	\$ 8,526.43	\$ 8,526.43	\$ -	100%		
1010	MEMBERSHIP (86 Mems@175 per)	\$ 15,107.57	\$ -	\$ 15,107.57	0%		
1020	Chapter Sponsorship Donations	\$ 2,000.00	\$ -	\$ 2,000.00	0%		
1030		\$ -	\$ -	\$ -	0%		
1040	Programs Income	\$ 2,000.00	\$ -	\$ 2,000.00	0%		
1050		\$ -	\$ -	\$ -	0%		
1051	Community Outreach Donations	\$ -	\$ -	\$ -	#DIV/0!		
1060	Program Sponsorship Donations	\$ -	\$ -	\$ -	#DIV/0!		
1061	Interest and Miscellaneous Income	\$ 35.00	\$ -	\$ 35.00	#DIV/0!		
1090	Chapter CD Liquidation	\$ -	\$ -	\$ -	0%		
1091		\$ -	\$ -	\$ -	0%		
TOTAL PROJECTED INCOME WITHOUT EVENTS		\$ 19,142.57	\$ -	\$ 19,142.57	0%		
EXPENSES:							
\$ 8,584 ADMINISTRATIVE EXPENSE		BUDGET	ACTUAL	BALANCE	% Spent		
2110	Insurance	\$ 150.00	\$ -	\$ 150.00	0%		
2120	Recertification Costs	\$ -	\$ -	\$ -	0%		
2130	Board Meeting Refreshments	\$ -	\$ -	\$ -	0%		
2131	Strategic Planning Meeting Expenses	\$ -	\$ -	\$ -	0%		
2140	Post office box rental fee	\$ 134.00	\$ -	\$ 134.00	0%		
2150	Facility Fusion Travel and Lodging, conference Expenses (1 Attendee)	\$ 1,800.00	\$ -	\$ 1,800.00	0%		
2151	Facility Fusion Conference Fees (2 Attendee)	\$ -	\$ -	\$ -	#DIV/0!		
2160	World Workplace Officer Travel Expenses (2 Attendee)	\$ -	\$ -	\$ -	#DIV/0!		
2161	World Workplace Officer Conference, travel and lodging Fees (1 officer and FM of the year)	\$ 6,000.00	\$ -	\$ 6,000.00	0%		
2162	World Workplace Officer's Room Expense (2 Attendee)	\$ -	\$ -	\$ -	#DIV/0!		
2163	World Workplace Other Expenses	\$ 500.00	\$ -	\$ 500.00	0%		
2165		\$ -	\$ -	\$ -	#DIV/0!		
2170	Chapter of the Year Award Submission Consultant	\$ -	\$ -	\$ -	0%		
2180	Miscellaneous Bank, Document Imaging & Other charges	\$ -	\$ -	\$ -	#DIV/0!		
2181	Chapter CD Purchases	\$ -	\$ -	\$ -	0%		
2190	Computer Equipment and Software Purchase	\$ -	\$ -	\$ -	0%		
\$3,435 COMMUNICATIONS EXPENSE							
2210	Advertising	\$ 435.00	\$ -	\$ 435.00	0%		
2211	PTMA Trade Show Booth Expense	\$ -	\$ -	\$ -	0%		
2220	Prizes	\$ -	\$ -	\$ -	#DIV/0!		
2230	Annual website fee	\$ -	\$ -	\$ -	0%		
2231	Web hosting expense	\$ 3,000.00	\$ -	\$ 3,000.00	0%		
2232	Web design and maintenance fees	\$ -	\$ -	\$ -	#DIV/0!		
2233	Website reconstruction expense	\$ -	\$ -	\$ -	0%		
\$ 5,750 EDUCATIONAL PROGRAM EXPENSE							
3110	Programs - Facility Rental	\$ -	\$ -	\$ -			
3111	Program meals	\$ 5,000.00	\$ -	\$ 5,000.00	0%		
3112	After Hours Refreshment Expenses	\$ -	\$ -	\$ -	0%		
3113	Program supplies	\$ 150.00	\$ -	\$ 150.00	0%		
3114	Day on the Hill	\$ 300.00	\$ -	\$ 300.00	0%		
3120	Program gifts	\$ -	\$ -	\$ -	0%		
3121	Sustainability Program	\$ 300.00	\$ -	\$ 300.00	0%		
3122		\$ -	\$ -	\$ -	0%		
\$4,300 CERTIFICATION EXPENSE							
3201	Supplies	\$ 1,000.00	\$ -	\$ 1,000.00	0%		
3202	Speaker fees & travel	\$ -	\$ -	\$ -	0%		
3203	CFM Annual Review Class/FM Essentials	\$ -	\$ -	\$ -	0%		
3204	Meals	\$ 100.00	\$ -	\$ 100.00	0%		
3205	Congratulations gift	\$ 200.00	\$ -	\$ 200.00	0%		
3206	IFMA CFM/FM Essentials Trainer Certification costs	\$ 3,000.00	\$ -	\$ 3,000.00	0%		
\$1,000 CHAPTER DONATION EXPENSE							
3310	IFMA Foundation	\$ -	\$ -	\$ -	#DIV/0!		
3320	Donation Fund	\$ -	\$ -	\$ -	#DIV/0!		
3330	Community Outreach	\$ 1,000.00	\$ -	\$ 1,000.00	0%		

\$450 MEMBERSHIP									
3610	Name Tags	\$	50.00	\$	-	\$	50.00		\$0.00
3620	New Member Meal Expenses	\$	100.00	\$	-	\$	100.00	0%	
3630	Prizes	\$	-	\$	-	\$	-	#DIV/0!	
3640	Snacks/Misc	\$	300.00	\$	-	\$	300.00	0%	
3650	Retention Expenses	\$	-	\$	-	\$	-		
TOTAL OPERATING BUDGET EXPENSES			\$ 23,519.00		\$ -		\$ 23,519.00	0%	
EVENT RECONCILIATION									
Scholarship Tournament		BUDGET		Income		Expenses		%	
4010	Tournament Sponsorship and Registration Revenue	\$	16,000.00	\$	-			0%	0.00
4011	Tournament Cash Revenue	\$	-					#DIV/0!	
4015	Scholarship Fund Donations	\$	-						
4020	Tournament Expenses	\$	12,000.00			\$	-	0%	
4030	HACC Donation	\$	-					0%	
4040	Foundation Scholarship	\$	4,000.00			\$	-	0%	
4041	Foundation Scholarship Travel and Hotel Expense	\$	-					#DIV/0!	
Membership Event		BUDGET		Income		Expenses			0.00
4110	Sponsorships	\$	-	\$	-			#DIV/0!	
4111	Other Income	\$	-	\$	-				
4120	Membership event - facility	\$	250.00			\$	-		
4121	Membership event - meals	\$	750.00			\$	-		
4122	Membership event - gifts (including gift IFMA Membership)	\$	500.00			\$	-	0%	
4123	Membership event - supplies	\$	100.00			\$	-	0%	
4124	Membership event - advertising	\$	300.00			\$	-	0%	
4125	Membership Drive	\$	500.00						
Annual Meeting		BUDGET		Income		Expenses			0.00
4210	Sponsorships and Guest Registrations	\$	-	\$	-				
4220	Meals and Site Rental	\$	1,500.00					0%	
4231	Awards	\$	200.00			\$	-	0%	
4232	Supplies	\$	50.00					0%	
4240	Sponsor Gifts	\$	-					0%	
4250	Member Gifts	\$	-					0%	
4260	FM of the Year World Workplace Registration Fees	\$	-					#DIV/0!	
4261	FM of the Year World Workplace Travel and Lodging Expenses	\$	-					#DIV/0!	
Sub Total Fund Raisers			\$ 16,000.00		\$ -		\$ -		
TOTAL PROJECTED INCOME (less Begin Balance)			\$ 43,669.00						\$0.00
RECONCILIATION:									
TOTAL PROJECTED EXPENSES			\$ 43,669.00						
EXPENSES GREATER THAN INCOME			\$ -						

FY INCOME	FY EXPENDITURES	FY BALANCE	CK BAL.
\$ -	\$ -	\$ -	\$ 8,526.43
Reported Income	Reported Expended		
\$ -	\$0.00		

CLAAR BUDGET SYNOPSIS			
	Budget	Actual	%
INCOME	\$ 43,669.00	\$ -	0.00%
EXPENSE	\$ 43,669.00	\$ -	0.00%

OPERATING BUDGET FY2020-21
IFMA Central PA Chapter
11-May-21

INCOME:1000		BUDGET	ACTUAL	BALANCE	% IN	SUB TOTALS INCOME	SUB TOTALS EXPENDED
1000	Beginning Balance	\$ 8,626.43	\$ 8,626.43	\$ -		\$ 11,677.52	
1010	MEMBERSHIP (86 Mems@175 per)	\$ 15,107.57	\$ 11,625.00	\$ 3,482.57	100%		
1020	Chapter Sponsorship Donations	\$ 2,000.00	\$ 48.28	\$ 1,951.72	77%		
1030		\$ -	\$ -	\$ -	2%		
1040	Programs Income	\$ 2,000.00	\$ -	\$ 2,000.00	0%		
1050		\$ -	\$ -	\$ -			
1060	Community Outreach Donations	\$ -	\$ -	\$ -	#DIV/0!		
1061	Program Sponsorship Donations	\$ -	\$ -	\$ -	#DIV/0!		
1090	Interest and Miscellaneous Income	\$ 35.00	\$ 4.24	\$ 30.76	#DIV/0!		
1091	Chapter CD Liquidation	\$ -	\$ -	\$ -	12%		
	TOTAL PROJECTED INCOME WITHOUT EVENTS	\$ 19,142.57	\$ 11,677.52	\$ 7,465.05	61%		
EXPENSES:							
\$ 8,584	ADMINISTRATIVE EXPENSE						\$ (347.00)
2110	Insurance	\$ 150.00	\$ -	\$ 150.00	0%		
2120	Recertification Costs	\$ -	\$ -	\$ -	0%		
2130	Board Meeting Refreshments	\$ -	\$ -	\$ -	0%		
2131	Strategic Planning Meeting Expenses	\$ -	\$ -	\$ -	0%		
2140	Post office box rental fee	\$ 134.00	\$ 148.00	\$ (14.00)	0%		
2150	Facility Fusion Travel and Lodging, conference Expenses (1 Attendee)	\$ 1,800.00	\$ 1,800.00	\$ -	110%		
2160	Facility Fusion Conference Fees (2 Attendee)	\$ -	\$ -	\$ -	0%		
2161	World Workplace Officer Travel Expenses (2 Attendee)	\$ -	\$ -	\$ -	#DIV/0!		
2162	World Workplace Officer Conference, travel and lodging Fees (1 officer and FM of the year)	\$ 6,000.00	\$ 199.00	\$ 5,801.00	3%		
2163	World Workplace Officers Room Expense (2 Attendee)	\$ -	\$ -	\$ -	#DIV/0!		
2165	World Workplace Other Expenses	\$ 500.00	\$ -	\$ 500.00	0%		
2170		\$ -	\$ -	\$ -	#DIV/0!		
2180	Chapter of the Year Award Submission Consultant	\$ -	\$ -	\$ -	0%		
2181	Miscellaneous Bank, Document Imaging & Other charges	\$ -	\$ -	\$ -	#DIV/0!		
2190	Chapter CD Purchases	\$ -	\$ -	\$ -	0%		
\$3,435	COMMUNICATIONS EXPENSE						\$ (1,243.00)
2210	Advertising	\$ 435.00	\$ -	\$ 435.00	0%		
2211	PTMA Trade Show Booth Expense	\$ -	\$ -	\$ -	0%		
2220	Prizes	\$ -	\$ -	\$ -	#DIV/0!		
2230	Annual website fee	\$ -	\$ -	\$ -	0%		
2231	Web hosting expense	\$ 3,000.00	\$ 1,243.00	\$ 1,757.00	41%		
2232	Web design and maintenance fees	\$ -	\$ -	\$ -	#DIV/0!		
2233	Website reconstruction expense	\$ -	\$ -	\$ -			
\$ 5,750	EDUCATIONAL PROGRAM EXPENSE						\$0.00
3110	Programs - Facility Rental	\$ -	\$ -	\$ -			
3111	Program meals	\$ 5,000.00	\$ -	\$ 5,000.00	0%		
3112	After Hours Refreshment Expenses	\$ -	\$ -	\$ -			
3113	Program supplies	\$ 150.00	\$ -	\$ 150.00			
3114	Day on the Hill	\$ 300.00	\$ -	\$ 300.00			
3120	Program gifts	\$ -	\$ -	\$ -			
3121	Sustainability Program	\$ 300.00	\$ -	\$ 300.00			
3122		\$ -	\$ -	\$ -			
\$4,300	CERTIFICATION EXPENSE						\$0.00
3201	Supplies	\$ 1,000.00	\$ -	\$ 1,000.00	0%		
3202	Speaker fees & travel	\$ -	\$ -	\$ -			
3203	CFM Annual Review Class/CFM Essentials	\$ -	\$ -	\$ -			
3204	Meals	\$ 100.00	\$ -	\$ 100.00	0%		
3205	Congratulations gift	\$ 200.00	\$ -	\$ 200.00	0%		
3206	IFMA CFM/CFM Essentials Trainer Certification costs	\$ 3,000.00	\$ -	\$ 3,000.00			
\$1,000	CHAPTER DONATION EXPENSE						\$0.00
3310	IFMA Foundation	\$ -	\$ -	\$ -	#DIV/0!		
3320	Donation Fund	\$ -	\$ -	\$ -	#DIV/0!		
3330	Community Outreach	\$ 1,000.00	\$ -	\$ 1,000.00	0%		

OPERATING BUDGET FY2020-21 DRAFT
IFMA Central PA Chapter
14-Jul-20

						SUB	SUB
						TOTALS	TOTALS
						INCOME	EXPENDED
						\$	\$
INCOME:1000							
1000		Beginning Balance	\$ 8,526.43	\$ 8,526.43	\$ -	100%	
1010	MEMBERSHIP (86 Mems@175 per)	\$	15,107.57	\$ -	\$ 15,107.57	0%	
1020	Chapter Sponsorship Donations	\$	2,000.00	\$ -	\$ 2,000.00	0%	
1030		\$	-	\$ -	\$ -	0%	
1040	Programs Income	\$	2,000.00	\$ -	\$ 2,000.00	0%	
1050		\$	-	\$ -	\$ -	0%	
1051	Community Outreach Donations	\$	-	\$ -	\$ -	#DIV/0!	
1060	Program Sponsorship Donations	\$	-	\$ -	\$ -	#DIV/0!	
1080	Interest and Miscellaneous Income	\$	35.00	\$ -	\$ 35.00	#DIV/0!	
1091	Chapter CD Liquidation	\$	-	\$ -	\$ -	0%	
TOTAL PROJECTED INCOME WITHOUT EVENTS						\$ 19,142.57	\$ -
EXPENSES:						0%	
\$ 8,584 ADMINISTRATIVE EXPENSE							\$ -
2110	Insurance	\$	150.00	\$ -	\$ 150.00	0%	
2120	Recertification Costs	\$	-	\$ -	\$ -	0%	
2130	Board Meeting Refreshments	\$	-	\$ -	\$ -	0%	
2131	Strategic Planning Meeting Expenses	\$	-	\$ -	\$ -	0%	
2140	Post office box rental fee	\$	134.00	\$ -	\$ 134.00	0%	
2150	Facility Fusion Travel and Lodging, conference Expenses (1 Attendee)	\$	1,800.00	\$ -	\$ 1,800.00	0%	
2151	Facility Fusion Conference Fees (2 Attendee)	\$	-	\$ -	\$ -	#DIV/0!	
2161	World Workplace Officer Travel Expenses (2 Attendee)	\$	-	\$ -	\$ -	#DIV/0!	
2162	Workplace Officer Conference, travel and lodging Fees (1 officer and FM of the year)	\$	6,000.00	\$ -	\$ 6,000.00	0%	
2163	World Workplace Officer's Room Expense (2 Attendee)	\$	-	\$ -	\$ -	#DIV/0!	
2165	World Workplace Other Expenses	\$	500.00	\$ -	\$ 500.00	0%	
2170		\$	-	\$ -	\$ -	#DIV/0!	
2180	Chapter of the Year Award Submission Consultant	\$	-	\$ -	\$ -	0%	
2181	Miscellaneous Bank, Document Imaging & Other charges	\$	-	\$ -	\$ -	#DIV/0!	
2190	Chapter CD Purchases	\$	-	\$ -	\$ -	0%	
\$3,435 COMMUNICATIONS EXPENSE							\$0.00
2210	Advertising	\$	435.00	\$ -	\$ 435.00	0%	
2220	PFMA Trade Show Booth Expense	\$	-	\$ -	\$ -	0%	
2230	Pizes	\$	-	\$ -	\$ -	#DIV/0!	
2231	Annual website fee	\$	-	\$ -	\$ -	0%	
2232	Web hosting expense	\$	3,000.00	\$ -	\$ 3,000.00	0%	
2233	Web design and maintenance fees	\$	-	\$ -	\$ -	#DIV/0!	
\$ 5,750 EDUCATIONAL PROGRAM EXPENSE							\$0.00
3110	Programs - Facility Rental	\$	-	\$ -	\$ -		
3111	Program meals	\$	5,000.00	\$ -	\$ 5,000.00	0%	
3112	After Hours Refreshment Expenses	\$	-	\$ -	\$ -		
3113	Program supplies	\$	150.00	\$ -	\$ 150.00		
3114	Day on the Hill	\$	300.00	\$ -	\$ 300.00		
3120	Program gifts	\$	-	\$ -	\$ -		
3121	Sustainability Program	\$	300.00	\$ -	\$ 300.00		
3122		\$	-	\$ -	\$ -		
\$4,300 CERTIFICATION EXPENSE						#DIV/0!	\$0.00
3201	Supplies	\$	1,000.00	\$ -	\$ 1,000.00	0%	
3202	Speaker fees & travel	\$	-	\$ -	\$ -		
3203	CFM Annual Review Class/FM Essentials	\$	-	\$ -	\$ -		
3204	Meals	\$	100.00	\$ -	\$ 100.00	0%	
3205	Congratulations gift	\$	200.00	\$ -	\$ 200.00	0%	
3206	IFMA CFM/FM Essentials Trainer Certification costs	\$	3,000.00	\$ -	\$ 3,000.00		
\$1,000 CHAPTER DONATION EXPENSE							\$0.00
3310	IFMA Foundation	\$	-	\$ -	\$ -	#DIV/0!	
3320	Donation Fund	\$	-	\$ -	\$ -	#DIV/0!	
3330	Community Outreach	\$	1,000.00	\$ -	\$ 1,000.00	0%	

\$450 MEMBERSHIP									
3610	Name Tags	\$	50.00	\$	-	\$	50.00		\$0.00
3620	New Member Meal Expenses	\$	100.00	\$	-	\$	100.00	0%	
3630	Prizes	\$	-	\$	-	\$	-	#DIV/0!	
3640	Snacks/Misc	\$	300.00	\$	-	\$	300.00	0%	
3650	Retention Expenses	\$	-	\$	-	\$	-		
TOTAL OPERATING BUDGET EXPENSES			\$ 23,519.00		\$ -		\$ 23,519.00	0%	
EVENT RECONCILIATION									
		BUDGET		Income	Expenses	%		Income	Expended
\$	Scholarship Tournament								
4010	Tournament Sponsorship and Registration Revenue	\$	16,000.00	\$	-			0.00	0.00
4011	Tournament Cash Revenue	\$	-						
4015	Scholarship Fund Donations	\$	-			#DIV/0!			
4020	Tournament Expenses	\$	12,000.00					0%	
4030	HACC Donation	\$	-					0%	
4040	Foundation Scholarship	\$	4,000.00					0%	
4041	Foundation Scholarship Travel and Hotel Expense	\$	-			#DIV/0!			
\$	Membership Event								
4110	Sponsorships	\$	-	\$	-			0.00	0.00
4111	Other Income	\$	-	\$	-	#DIV/0!			
4120	Membership event - facility	\$	250.00						
4121	Membership event - meals	\$	750.00						
4122	Membership event - gifts (including gift IFMA Membership)	\$	500.00					0%	
4123	Membership event - supplies	\$	100.00					0%	
4124	Membership event - advertising	\$	300.00					0%	
4125	Membership Drive	\$	500.00						
\$	Annual Meeting								
4210	Sponsorships and Guest Registrations	\$	-	\$	-			0.00	0.00
4220	Meals and Site Rental	\$	1,500.00						
4231	Awards	\$	200.00					0%	
4232	Supplies	\$	50.00					0%	
4240	Sponsor Gifts	\$	-					0%	
4250	Member Gifts	\$	-					0%	
4260	FM of the Year World Workplace Registration Fees	\$	-			#DIV/0!			
4261	FM of the Year World Workplace Travel and Lodging Expenses	\$	-			#DIV/0!			
	Sub Total Fund Raisers		\$ 16,000.00		\$ -		\$ -		
	TOTAL PROJECTED INCOME (less Begin Balance)		\$ 43,669.00						
RECONCILIATION:									
	TOTAL PROJECTED EXPENSES		\$ 43,669.00						
	EXPENSES GREATER THAN INCOME		\$ -						

	FY INCOME	FY EXPENDITURES	FY BALANCE	CK BAL
	\$ -	\$ -	\$ -	\$ 8,526.43
	Reported Income	Reported Expended		
	\$ -	\$0.00		

CLAR BUDGET SYNOPSIS			
	Budget	Actual	%
	INCOME	\$ 43,669.00	0.00%
	EXPENSE	\$ 43,669.00	0.00%

MEMBERSHIP REPORT

MAY 2021

Accomplishments for Current Period

- Continue to Welcome and Thank new members and renewing members respectively.
- Forming prospecting list
- Had Meeting to discuss Golf outing

Current Activity Status

- Meeting with committee to prepare for social aspects for members.
- Working on STAR Chapter to set up mailing templates for membership.

Planned Activities for Next Period

- Prepare for social aspects for members.
- Planning for member breakfast at end of June.
- Working on Membership Drive options for 2021.
- Membership integrated into golf outing

Issues and Concerns

- Not at this time.

Misc.

- Meeting for those willing to help Membership at golf outing.

Submitted By: Jack Eldridge