

Meeting Agenda –May 21, 2025

BOARD POSITIONS	LEADER/COMMITTEE CHAIR	SUPPORT
Past President	Amber Gratkowski (absent)	
President	James Runshaw	
Vice President (currently Vacant)	Vacant	
2 nd Vice President	Doug Aldinger	
Secretary	Jolene Fink	
Treasurer	Marcie Carder	
COMMITTEES		
Communications	Jolene Fink	
Credentials	Lesley Groff (absent)	
Membership	Doug Aldinger	Kevin Zumbrum, Shelly Matter
Strategic Planning	Chris Coller (absent)	Lesley Groff
Scholarship	Julie McGill-Kopp (absent)	Priscilla St. Jacques-Glusko
Advocacy/Government Affairs	Kurt Twiford	Adriana Townsend
Programs	Debra Massott	Shelly Matter/Priscilla St. Jacques-Glusko/Nate Ulrich
Community Outreach	Priscilla St. Jacques-Glusko	
Subcommittee: Golf Outing	Nate Ulrich (absent)	Tom Hewitt
Subcommittee: Annual Business Meeting	Priscilla St. Jacques-Glusko	Julie McGill-Kopp

1. Executive Board Reports:

- President: Jim R. –
 - Jim discussed an email we received about IFMA National providing each chapter five new professional memberships; they are available until October.
- Past President: Amber G. –
 - No Report
- VP: Vacant -
 - No Report
- 2nd VP - Doug –
 - Will be re-engaging in membership committee in the new FY.
- Secretary: Jolene –
 - See Attached
 - Thanks for taking meeting minutes last month Priscilla.
 - Jolene will update website with membership committee changes.
- Treasurer: Marci –
 - See Attached
 - Motion to approve Treasurer's report by Jim 2nd by Kurt and all were in favor.

2. Committee Reports:

- Communications: Jolene -

- See Secretary's report
 - Credentials: Lesley –
 - Jolene posted a fall FMP class with Alana leading the class. A save the date was sent was posted on the website.
 - Membership: Doug/Shelly/Kevin -
 - Doug would like to continue serving on this committee and work with Shelly and Kevin.
 - October meeting will be a membership drive event at the Brewery.
 - Strategic Planning: Chris/Lesley –
 - No Report
 - Scholarship / Future FM – Priscilla/Julie –
 - See Attached Report & Applications
 - Motion made by Jim Runshaw to approve a third scholarship with remaining funds from last year and to pay remaining balance, 2nd by Jolene, all members in favor to move forward with a 3rd scholarship. Jolene responded to the email that included IFMA National and Julie.
 - Government Affairs Advocacy: Kurt Twiford/Adrianna Townsend
 - See Attached Report
 - Programs: Scoop/Nate/Shelly/Priscilla
 - See Attached Report
 - **Subcommittee**
 - Annual Meeting – See attached proposed agenda and menu selections – forward your menu selections to Priscilla by the weeks end.
 - Golf Outing – See attached program report
 - Community Outreach – Priscilla
 - See Attached Report
3. **New business**
- No new business discussed

Meeting Adjourned at 9:54 AM

Next scheduled board meeting:

Wednesday, June 18th at 9AM



Secretary Report/Communications Committee

Month ending April 2025

Current Activities for this Period

1. Imported new member list to Star Chapter every other week
2. New website refresh is live.
3. Worked with Scoop to post several upcoming meetings.
4. Posted the Board Election survey.

Planned activities for Next Period

1. Import Member List to Star Chapter
2. Work with program committee to update website on upcoming events
3. Cleaning up website.

Issues/Concerns

Submitted by Jolene Fink

April 2025 Treasurer's Report

Prepared for
May 21, 2025 Board Meeting

Beginning Balance Checking Account *5910	4/1/2025		\$60,425.96
Deposits			
	1-Apr	\$ 2,650.00	Membership Dues
	7-Apr	\$ 1,257.35	GOLF OUTING registration
	18-Apr	\$ 37.90	2 - event registrations
	21-Apr	\$ 1,082.80	GOLF OUTING registration
	25-Apr	\$ 537.99	GOLF OUTING registration
	28-Apr	\$ 541.40	GOLF OUTING registration
	29-Apr	\$ 2,000.00	GOLF OUTING CHECK DEPOSIT
	29-Apr	\$ 918.75	Membership Dues
	29-Apr	\$ 89.00	Deposit of "Cash" from December event - donated to Central PA Food Bank
	30-Apr	\$ 0.53	Interest
TOTAL DEPOSITS		\$ 9,115.72	
Expenditures			
	2-Apr	\$ (19.95)	Star Chapter - updated pricing in effect**
	7-Apr	\$ (169.49)	Reoccurring Monthly Website Fee
			Paypal Payment
	29-Apr	\$ (1,250.00)	GOLF OUTING payment 1 of 2 to Amber Knauss (paypal)
	29-Apr	\$ (1,250.00)	GOLF OUTING payment 2 of 2 to Amber Knauss (paypal)
TOTAL EXPENDITURES		\$ (2,689.44)	
Checking Account Closing Balance	4/30/2025		\$66,852.24
Beginning Balance Scholarship Fund Savings Account *7278	4/1/2025		\$2,216.14
Deposits			
TOTAL DEPOSITS		\$ -	Interest
Expenditures			
TOTAL EXPENDITURES		\$ -	
Scholarship Fund Closing Balance	4/30/2025		\$2,216.14
Certificate of Deposit *11-1 Beginning Balance	4/1/2025		\$ 10,097.75
NEW CD IN PLACE OF 1.99% APR - penalty was \$95.14			
S&T Bank (3.96% Interest Rate)			CD Interest
Matures on 8/28/25		\$ -	
Certificate of Deposit Closing Balance	4/30/2025		\$ 10,097.75
Certificate of Deposit *32-1 Beginning Balance	4/1/2025		\$ 10,842.31
S&T Bank (3.96% Interest Rate)			CD Interest
Matures on 3/15/26		\$ -	
**renewed on 3/15/2024			
Certificate of Deposit Closing Balance	4/30/2025		\$ 10,842.31
Paypal Beginning Balance	4/1/2025		\$ 2,941.30
		\$ -	
does not include transactions direct from checking above			
Paypal Closing Balance	4/30/2025		\$ 2,941.30
Total Unobligated Assets	4/30/2025		\$92,949.74

Respectfully Submitted,

Marcie Carder
IFMA Central PA Chapter Treasurer

IFMA of Central PA - EIN#

Fiscal Year July 1, 2024 - June 30, 2025

Budget Tally to date thru 4/30/2025

INCOME STATEMENT				NOTES
REVENUES:	BUDGET	ACTUAL	BALANCE	
Membership				
Membership Dues	21000	15568.75	5431.25	
Total Membership Revenue	21000	15568.75	5431.25	
Meetings and Programs				
Registration Revenue	600	603.4	-3.4	Meetings do not include cost of speakers for educational purposes
Sponsorships	0		0	
Exhibitor Revenue	0		0	
Other	0		0	
Total Meetings and Programs Revenue	600	603.4	-3.4	
Golf Event				
Registration Fees (8/5/2024 Outing)	11000	19792.61	-8792.61	
Registration Fees (8/4/2025 Outing)		4162.19		
Sponsorships (8/4/2025 Outing)	15000		15000	
Total Golf Event Revenue	26000	23954.8	6207.39	
Educational				
Registration Fees	400		400	Educational events include additional fees for speakers and facility rental
Sponsorships	0		0	
Total Educational Revenue	400	0	400	
Publication				
Newsletter Advertising	0		0	
Membership Directory Advertising	0		0	
Mailing List	0		0	
Web-site Advertising	0		0	
Total Publication Revenue	0	0	0	
Administrative and Other				
Interest / Dividends	700	446.5	253.5	
Gain / (Loss) on Sales of Investments	0		0	
Other Revenue/Reserves	10000		10000	
Total Administrative and Other	10700	446.5	10253.5	
Total Revenue	58700	40573.45	22288.74	
EXPENSES				NOTES
Membership				
Postage	0	341.39	-341.39	
Printing	0		0	
Supplies	0		0	
Web-site Development and Maintenance	3000	2060.28	939.72	-10.18 -40.72 639.72
Other	0		0	
Total Membership Expense	3000	2401.67	598.33	132.95 1595.4
Meetings and Programs				
Food / Beverage	3000	1468.05	1531.95	Includes Member Breakfasts/Happy Hours and Programs that are not under the Educational category
Speakers	0		0	
Facility Rental	1500	100	1400	
Other	0	55.1	-55.1	
Total Meetings and Program Expense	4500	1623.15	2876.85	
Golf Events				
Food and Beverage	6000	9622.32	-3622.32	combined total = 21,372.32
Course Fees	8000	11750	-3750	
Other	4000	1443.7	2556.3	
2025 Event Expenses(prior to 6/30/2025)		2500		
Total Golf Event Expense	18000	25316.02	-4816.02	
Educational				
Food and Beverage	3000		3000	
Speaker Honorarium & Gifts	3500		3500	
Facility Rental	1500		1500	
Other	0		0	
Total Educational Expense	8000	0	8000	
Publication				
Printing and Postage	0		0	
Other	0		0	
Total Publication Expense	0	0	0	
Administrative				
Management Fees (Non-Employee)	0		0	
Donations / Gifts	5000		5000	
Travel and IFMA Conference Expenses (Facility Fusion & World Workplace - 2 board members for each)	10000	5384.78	4615.22	Includes cost of Registration, Travel to and from location, Hotel during dates of Conference & Conference sponsored meals that are not included in Registration - i.e. Gala at World Workplace to present scholarship winner(s)
Scholarships	10000	10299.28	-299.28	
Accounting and Legal	0		0	
Other (Zoom)	200		200	
Total Administrative Expense	25200	15684.06	9515.94	
Total Expense	58700	45024.9	16175.1	
NET INCOME (LOSS)	0	-4451.45	6113.64	

Date Written/Mailed	Amount	To
5/31 Check	0	Check# 1284 - VOIDED
12/9 Check	-291.32	Check# 1295 to Priscilla Glusko Reimbursement for food and drinks for 12/4 Event at Collusion York, PA
5/9 Check	-2070.4	Check# 1301 to James Runshaw Reimbursement for Facility Fusion
5/9 Check	-529.57	Check# 1302 to Debra "Scoop" Massott Reimbursement for food on 4/22 Meeting



IFMATM Central Pennsylvania Chapter

International Facility Management Association

Advocacy Committee Report

May 2025

Committee Members:

- Kurt Twiford, Chair
- Adriana Townsend

Current Activity Status:

- Day on the Hill-April 22, 2025 (photos attached)
 - 15-18 attendees at the lunch meeting with a presentation by Jeff “JJ” Johnson, IFMA Director of Government Affairs, and Congressman Scott Perry.
 - Great interaction between Rep. Perry and attendees:
 - Government efficiency and requirements
 - Energy efficiency and incentives
- Lunch with Adriana Townsend to discuss both her eligibility and interest in joining the committee

Planned Activities for Next Period:

- Established regular committee meeting dates for the 4th Wednesday of each month, starting on 5/28.
- Looking to recruit one or two additional committee members building off the energy from Day on the Hill.

Pending Actions:

- Follow up with Rep. Perry’s office for a roundtable discussion?

Issues and Concerns: None

Submitted by: Kurt A. Twiford, Chair





Programs Committee Monthly Report for Board Meeting – May 2025

Accomplishments for Current Period

- Met as a formal committee 5/7/2025 – monthly virtual meeting to include the Golf Committee

Current Activity Status (Definite Events)

- May 21, 2025 – Joint event with PA-AFAA
 - Location – York County Municipal Building at Pleasant Valley Road (12-2pm)
 - Fire code presentation on the life safety updates in the code book (systems like fire alarms and sprinkler systems)
- June 4, 2025—Thaddeus Stevens FM Panel Event: From Classroom to Career—Real World Advice
 - Facility Management Technology (FMT) students getting ready to graduate
 - Topics of Discussion: How they got started in the FM field; skills and certifications employers value; job search tips; a “day in the life”; importance of soft skills and networking; advice for those changing careers or re-entering the workforce
- June 18, 2025 – Annual Meeting
 - Location -- Duke’s Riverside in Wormleysburg (430-730pm)
 - Priscilla has sent Jim an agenda to approve
- July 15, 2025—Brew Creation/Networking Event
 - Location—Hemauer Brewing Co. in Mechanicsburg
 - We’ll be working with the brewmaster to craft the flavor and name the beer
 - Beer release in October 2025 with the intent to tie it to a membership drive
- August 4, 2025 – Golf Outing
 - Golf Committee is meeting every two weeks
 - 32 golfers signed up as of 5/7/25
 - Still need more sponsorships but feel like they are on track
 - Please share/repost the golf info on LI and other social media
 - Everything is set with the location, meals, hybrid beverage
- Thursday, September 11, 2025 – Sustainability September
 - Tour of JURA building in Mount Joy focusing on their sustainable systems
- Tuesday, October 7, 2025—Beer Release Membership Drive
 - Location—Hemauer Brewing Co. in Mechanicsburg
 - More details to come on this

Future Activities (Events in the Works)

- Events/tours in the works for the rest of 2025:
 - July—looking into doing an early morning tour of Hersheypark behind the scenes
 - November – Presentation on “How Infection Control Isn’t Just for Hospitals/Healthcare Facilities”
 - December – Holiday event in conjunction with Community Outreach donation
 - 2026—starting to talk about ideas for next year; if you have any suggestions for events next year, email Scoop

Issues and Concerns/Possible Solutions and Opportunities

- 5 free professional memberships (by 10/31/25)

Submitted by: Debra “Scoop” Massott, 5/20/25



IFMATM Central Pennsylvania Chapter
International Facility Management Association

Board/Committee Position- Past President, Community Outreach

May 2025

Accomplishments for Current Period

COMMUNITY OUTREACH : Merged committee into Programs- need committee chair

: Scheduled the IFMA annual meeting, to be held at Dukes Riverside, June 18th 4:30-7:30. Provided deposit info to treasurer, attached is menu for selections, and tentative agenda.

Will schedule date for fall with Food BANK

FUTURE activities:

- Implement and update goals as directed per the Strategic Plan with the board.
- Help facilitate future meetings and reach out to members for committee activity
- **Coordinate with programs on future events and perhaps merge with programs committee**

Issues and Concerns- lack of participation by members and their organizations.

Submitted by: Priscilla St.Jacques-Glusko

IFMA CENTRAL PENNSYLVANIA CHAPTER
ANNUAL MEETING AGENDA

Dukes Riverside Restaurant
June 18, 2025
4:30 pm – 7:30 pm

- I. Networking 4:30 pm
Buffet 5:00 pm
- II. President's Welcome 5:45 p.m.
Wrap Up
Solicit for Committee Members
- III. Treasurer's Closing Report - Marcie
- IV. Secretary Closing Report – Jolene
- V. Golf Tournament- Josh/Adam
- VI. Chapter Recognition- Jim and Priscilla (do we want to do this , this year?)
 - A. Associate of the Year
 - B. Advocate of the Year
 - C. Committee of the Year
 - D. Facility Manager of the Year
- VII. Upcoming Events and Closing - Scoop
Golf Tournament – Aug 4
Sustainability September – tour of facility in MT JOY

CLASSIC DINNER BUFFET

In-house catered events include soda, iced tea, coffee and hot tea up to one hour after serving.
Prices do not include applicable sales tax and gratuity. All menus and prices are subject to change.



CLASSIC DINNER | 28.95 per person

INCLUDES

FRESHLY BAKED ROLLS

CHOOSE ONE

SALAD STATION

Fresh Salad Mix, Cucumbers, Tomatoes, Onions, Carrots, Mushrooms, Cheese, Bacon, Croutons & Three Dressings

CHOICE OF SOUP

Chicken Corn Noodle, Chicken & Rice, Turkey & Rice, Ham & Bean, Vegetable Beef, Chili or Clam Chowder

CHOOSE TWO

BAKED POTATO

SCALLOPED POTATOES

GARLIC MASHED POTATOES

DOUBLE-STUFFED POTATOES

ITALIAN RED POTATOES

RICE PILAF

GARLIC & HERB RED POTATOES

MACARONI & CHEESE

MAMA'S SWEET POTATO CASSEROLE

CORN

SWEET PEAS

ASSORTED GREEN BEANS WITH CARROTS

SWEET SOUTHERN CARROTS IN OUR SPECIAL SAUCE

CHEF'S VEGETABLES

Broccoli, Cauliflower, Carrots & Green Beans

EACH ADDITIONAL SELECTION 2.00 per person

CHOOSE TWO

BAKED STUFFED CHICKEN BREAST
Pennsylvania Dutch stuffing

BAKED HAM

PORK TENDERLOIN WITH STUFFING

OVEN-ROASTED TURKEY BREAST WITH STUFFING

FRESHLY CARVED ROAST BEEF

FRESHLY CARVED PRIME RIB

Additional 2.00 per person

FRESHLY CARVED FILET MIGNON

Additional 9.00 per person

CHICKEN CORDON BLEU

CHICKEN MARSALA

APPLE RUM PORK TENDERLOIN

HOISIN SALMON ON RICE PILAF

PENNE PASTA PRIMAVERA WITH SHRIMP

BAKED TORTELLINI & CHICKEN GRATINATI

CHICKEN PARMESAN OVER RIGATONI

RIGATONI ABRUZZI

SPECIAL RECIPE FRIED CHICKEN

BAKED ZITI

Meat Sauce, Italian Sausage, and Cheese

EACH ADDITIONAL SELECTION 3.00 per person

INCLUDES

ICE CREAM FOR DESSERT

ADD APPLE PIE 3.00 per person





SCHOLARSHIP – MAY REPORT

Discussion notes

Funding for Scholarships :

Each scholarship is \$4250

The foundation informed us we have a **\$1,280.58 credit** from last year that can be applied to this year scholarship.

Marcie informed us \$10,000 is allocated in this year's budget for scholarships.

$4250 \times 2 = \$8500$

$\$10,000 - \$8500 = \$1500 \text{ balance} + \$1280 \text{ credit} = \$2780$

$4250 - \$2780 = \$1470 \text{ deficit to consider for third scholarship}$

May meeting Please vote

Motion

I move that we increase this year's scholarship budget by \$1470.00 to provide a third foundation scholarship.

Jim, Marcie, Jolene responded yes in email vote – did not get any response from the others on the email: Amber, Lesley, Chris. Doug and did not get a chance to call them, so if have quorum at May meeting please take another vote:

Last Month		
Carder, Marcie A External Email Alert This email has been sent from an account outside of the BAE Systems network. Please treat the email with caution, especially if you are requested to click on a link, decrypt/open an attachment, or enable macros. For further informa...	RE: IFMA ADDITIONAL SCHOLARSHIP VOTE FOR 2025 WORLD WORK PLACE	Thu 4/24/2025 8:20 AM 221 KB
Runshaw, James D. External Email Alert This email has been sent from an account outside of the BAE Systems network. Please treat the email with caution, especially if you are requested to click on a link, decrypt/open an attachment, or enable macros. For further informa...	Re: IFMA ADDITIONAL SCHOLARSHIP VOTE FOR 2025 WORLD WORK PLACE	Thu 4/24/2025 7:21 AM 161 KB
Fink, Jolene L External Email Alert This email has been sent from an account outside of the BAE Systems network. Please treat the email with caution, especially if you are requested to click on a link, decrypt/open an attachment, or enable macros. For further informa...	RE: IFMA ADDITIONAL SCHOLARSHIP VOTE FOR 2025 WORLD WORK PLACE	Thu 4/24/2025 5:15 AM 162 KB
! McGill-Kopp, Julie A (US) Hi All! Since we did not have a full executive team at the last board meeting, I was asked to make this motion via email and get a virtual vote. I included executive board, and Strategic planning members in this email for vote. Jolene is that acceptabl...	RE: IFMA ADDITIONAL SCHOLARSHIP VOTE FOR 2025 WORLD WORK PLACE	Wed 4/23/2025 8:21 PM 492 KB

See attached forms

These forms need submitted by June 2nd

Current Activity Status



Connected with Rachel – and asked to be included in evaluators review. She is now including me in future correspondence.

Rachel Biundo

Executive Director

rachel.biundo@ifma.org | www.ifmafoundation.org

800 Gessner Rd., Suite 725 | Houston, Texas 77024-4257 USA

+1 281 974-5620

All applicants I was asked to evaluate were strong candidates for scholarship – I completed the review May 15



SCHOLARSHIP – MAY REPORT

Current Activity Status

(New) 2025 Scholarship Application Scoring Applications

Display All (3) Needs Review (0) In Progress (0) Submitted (3)

Application Code	First Name	Last Name	Score Status	
AP3429182	Ashley	Somoza	Submitted	View scores
AP3909923	Bernard	Nascenzi	Submitted	View scores
AP3939138	Raga Jyothi	Jatla	Submitted	View scores

Foundation Scholarship Schedule:

- **Complete:** Tuesday, April 15 - Application closes 11:59 PM PST.
- **Complete:** Friday, April 18 - Applicants sent to evaluators for review.
- **Complete:** extended to Thursday May 15, 2025- Julie M-K submitted her evaluation and comments in Kaleidoscope.
- Tuesday, May ? - Sponsors receive an applicant list with scores. (JM-K *I will have to see if we are included in as sponsors since we do not have our forms in*)
- **Monday, June 2 - Final date for signed sponsor forms**
- Tuesday, June 6 - All sponsors receive access to the Kaleidoscope application files and the scores of each applicant.
- Tuesday, June 17 - IFMA Foundation Scholarship Committee Selection Meeting
- **Monday, June 30 -Payments Due for Scholarships**
- Tuesday, July 1 - Announcement of IFMA Foundation Scholarship Awardees

Planned Activities for Next Period

- Complete: Applicant evaluations
- Hopefully vote carries for 3 scholarships
- HOT - Submit scholarship forms – after May board meeting
- HOT - **Monday, June 30 -Payments Due for Scholarships**
-

Issues and Concerns

-

Ideas

- Programs to report on event at Thaddeus Stevens – *Programs to reach out to the IFMA member that is a Thaddeus graduate? I forget who that was? Good for him to speak at program.*

Submitted by: Julie McGill-Kopp



2025 SCHOLARSHIP SPONSOR FORM

Sponsoring Organization/Company: _____

Please check one or more of the sponsor options

☐ **SOLE SCHOLARSHIP SPONSOR FOR DEGREE SEEKING STUDENT OPTION:**

The total minimum scholarship sponsorship donation is \$4,250 which includes:

\$1,500 **academic scholarship**, deposited in students' accounts after their attendance at World Workplace.

\$2,500 IFMA **World Workplace Student Experience Scholarship** which covers expenses for student's required trip to IFMA World Workplace and activities during the conference.

\$250 **administrative fee** to help offset the IFMA Foundation's administrative costs associated with managing all aspects of the scholarship process for students and sponsors.

There is no maximum limit to the **academic scholarship** amount should the sponsor wish to increase the amount of that portion of the award.

Scholarship sponsorships are expected to be **paid in full by June 30th**. The Foundation will only award scholarships for fully paid sponsorships.

☐ **JOINT SCHOLARSHIP SPONSOR FOR DEGREE SEEKING STUDENT OPTION:**

Two or more organizations agree to fulfill the minimum full scholarship commitment of \$4,250, to be determined by each organization.

The same scholarship amounts apply as described above.

Please Complete the Following Information:

Please check what criteria your degree seeking scholarship will focus on:

☐ Local area student ☐ Area of study ☐ Year in school ☐ Female ☐ Profession

Sponsoring Organization (s): _____

Name of Scholarship for Marketing Materials: _____

Number of Scholarships Sponsored: _____

Academic Scholarship Amount Per Student: \$1,500 x # of students_____ = \$_____ (Total)

World Workplace Student Experience: \$2,500 x # of students_____ = \$_____ (Total)

Foundation Administrative Fee: \$250 x # of students_____ = \$_____ (Total)

Total Financial Commitment (Academic total plus World Workplace total): \$_____ (Grand Total)

Please Provide Contact Information for Your Scholarship:

VERY IMPORTANT: We will send all communications throughout the scholarship application, selection and award process as well as leading up to and during World Workplace to the individual you indicate below. Please have this person check spam filters frequently to ensure they do not miss critical information from the Foundation.

Primary Contact Name:		Contact Phone #:	
Company Address:	City/State	Zip Code	
Email:			

Signature

Date

Title

Please Select Your Preferred Method of Payment

_____ Check

Please make checks to: IFMA Foundation

Place in memo: 2025 Scholarship

Please send check to: IFMA Foundation, c/o Rachel Biundo
800 Gessner Road, Suite 725
Houston, TX 77024-4257

Online Payment Methods:

1. _____ Through my component's unique QR code and giving form through *Givebutter*.



2. _____ Through the Scholarship *Givebutter* form online at: <https://givebutter.com/pPY889>
Please list the scholarship name in the note section.

The IFMA Foundation is a 501(c)3 nonprofit organization and your sponsorship is tax-deductible as allowable by IRS regulations.

Please send completed forms and direct questions, comments, or concerns to foundation@ifma.org or Rachel Biundo at rachel.biundo@ifma.org.



2025 SCHOLARSHIP SPONSOR FORM

Sponsoring Organization/Company: _____

Please check one or more of the sponsor options

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The total minimum scholarship sponsorship donation is \$4,250 which includes:

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☐ Local area student ☐ Area of study ☐ Year in school ☐ Female ☐ Profession

Sponsoring Organization (s): _____

Name of Scholarship for Marketing Materials: _____

Number of Scholarships Sponsored: _____

Academic Scholarship Amount Per Student: \$1,500 x # of students_____ = \$_____ (Total)

World Workplace Student Experience: \$2,500 x # of students_____ = \$_____ (Total)

Foundation Administrative Fee: \$250 x # of students_____ = \$_____ (Total)

Total Financial Commitment (Academic total plus World Workplace total): \$_____ (Grand Total)

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Primary Contact Name:		Contact Phone #:	
Company Address:	City/State	Zip Code	
Email:			

Signature

Date

Title

Please Select Your Preferred Method of Payment

_____ Check

Please make checks to: IFMA Foundation

Place in memo: 2025 Scholarship

Please send check to: IFMA Foundation, c/o Rachel Biundo
800 Gessner Road, Suite 725
Houston, TX 77024-4257

Online Payment Methods:

1. _____ Through my component's unique QR code and giving form through *Givebutter*.



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STRATEGIC PLANNING CHAIR
MONTHLY REPORT
May 2024

Accomplishments for Current Period
No Report
Current Activity Status
Issues and Concerns
Ideas

Submitted by Chris Coller, Strategic Planning