

Meeting Agenda –June 17, 2026

BOARD POSITIONS	LEADER/COMMITTEE CHAIR	SUPPORT
Past President	Vacant	
President	James Runshaw	
1 st Vice President	Debra Massott	
2 nd Vice President	Nathan Urich	
Secretary	Jolene Fink	
Treasurer	Marcie Carder	
COMMITTEES		
Communications	Jolene Fink	
Credentials	Lesley Groff (absent)	Jolene Fink
Membership	Kevin Zumbrum/ Suzanne Leopold	Dick Michaellean
Strategic Planning	Chris Coller	Lesley Groff
Scholarship	Julie McGill-Kopp	Priscilla St. Jacques-Glusko
Advocacy/Government Affairs	Adrianna Leonnetti	
Programs	Debra Massott	Priscilla St. Jacques-Glusko/Nate Ulrich
Community Outreach	Priscilla St. Jacques-Glusko	
Subcommittee: Golf Outing	Nate Urich, Adam Warner	Tom Hewitt, Josh Y.
Subcommittee: Annual Business Meeting	Priscilla St. Jacques-Glusko	Julie McGill-Kopp

- **Executive Board Reports:**

- President: Jim R.
 - Jim met with Andy Rine from Strathmeyer Landscape and he mentioned that he struggles as an Associate member encouraging his clients to attend if his competitors are there. Jim's response was that we try and refrain from any sales pitches during the meetings. Would it make sense to have a Professional Member only event sponsored by Associate's perhaps by hosting a Happy Hour?
 - Kevin mentioned that he ran into similar conversations and responded saying well you have some Professional members that can vouch for you.
 - Priscilla shared that this has been a conversation for over 30 years and it's always been about bringing someone along to help them gain insight into the FM profession. We want to grow our FM membership.
- Past President: Vacant Position
- 1st VP: Scoop -
 - See Attached Report
- 2nd VP - Nate -
 - No Report
- Secretary: Jolene –
 - See Attached

- Treasurer: Marci –
 - See Attached
 - Treasure's Report for month ending May was approved and a review of next fiscal year's proposed budget – voting next month.
- **Committee Reports:**
 - Communications: Jolene –
 - See Secretary Report
 - Credentials: Lesley/Jolene –
 - FMP Course begins in September.
 - Membership: Kevin/Suzanne
 - See Attached
 - Kevin asked if the program committee could send their contact for programs to the committee for membership interest.
 - Strategic Planning: Chris/Lesley –
 - No Report
 - Scholarship / Future FM – Priscilla/Julie –
 - IFMA Foundation Scholarship Program Chair sent a thank you for our participation, see attached.
 - Government Affairs Advocacy: Adrianna –
 - Curt is stepping down as chairperson of this committee due to career and family obligations. He talked to Adrianna and she's willing to serve as chairperson of the committee. Curt and JJ will be available for Adriana in the transition.
 - Programs/Golf Outing/Annual Meeting/Community Outreach: Scoop/Priscilla/Nate
 - See Attached Report
 - Annual Meeting
 - Golf Outing
 - Community Outreach

New/Open Items:

- IFMA National is offering 5 free base memberships (doesn't include our chapter.) They are available until 9/30/26.
- Board meetings will be moved to the 3rd Wednesday at 10:30AM.

Next scheduled board meeting is Wednesday, July 15th



Secretary Report/Communications Committee

Month ending May 2026

Current Activities for this Period

1. Assisted Scoop with postings and mailings.
2. Working on updating member types so we have a good look at our member types within our membership roster.
3. Voting for 2026 officers went out.
4. Added FMP class to website

Planned activities for Next Period

1. Continue making updates reflecting calendar year 2026 documents
2. Continue cleaning up website.

Issues/Concerns

Submitted by Jolene Fink



IFMATM Central Pennsylvania Chapter

International Facility Management Association

May 2026 Treasurer's Report

Prepared for
June 17, 2026 Board Meeting

Beginning Balance Checking Account *5910	5/1/2026						\$79,793.74
<u>Deposits</u>							
	6-May	\$	2,243.40		Golf Registration		
	7-May	\$	537.68		Golf Registration		
	13-May	\$	18.95		Event Registration		
	14-May	\$	168.91		Golf Registration		
	15-May	\$	754.25		Golf Registration		
	18-May	\$	2,829.14		Golf Registration		
	18-May	\$	37.90		Event Registrations		
	22-May	\$	241.48		Golf Registration		
	29-May	\$	0.60		Interest		
TOTAL DEPOSITS		\$	6,832.31				
<u>Expenditures</u>							
	5-May	\$	(8,846.22)		IFMA Foundation Scholarships		
					Reoccurring Monthly Website Fee		
TOTAL EXPENDITURES		\$	(8,846.22)				
Checking Account Closing Balance	5/31/2026						\$77,779.83
Beginning Balance Scholarship Fund Savings Account *7278	5/1/2026						\$4,743.42
<u>Deposits</u>							
TOTAL DEPOSITS		\$	-				
<u>Expenditures</u>							
TOTAL EXPENDITURES		\$	-				
Scholarship Fund Closing Balance	5/31/2026						\$4,743.42
Certificate of Deposit *11-1 Beginning Balance	5/1/2026						\$ 10,498.73
S&T Bank (3.47% Interest Rate)					CD Interest		
Matures on 8/28/26		\$	-				
Certificate of Deposit Closing Balance	5/31/2026						\$ 10,498.73
Certificate of Deposit *32-1 Beginning Balance	5/1/2026						\$ 11,275.48
S&T Bank (3.46% Interest Rate)					CD Interest		
Matures on 3/15/27		\$	-				
**renewed on 3/15/2024							
Certificate of Deposit Closing Balance	5/31/2026						\$ 11,275.48
Paypal Beginning Balance	5/1/2026						\$ -
		\$	-				
does not include transactions direct from checking above							
Paypal Closing Balance	5/31/2026						\$ -
Total Unobligated Assets	5/31/2026						\$104,297.46

Respectfully Submitted,								
Marcie Carder								
IFMA Central PA Chapter Treasurer								

Fiscal Year July 1, 2025 - June 30, 2026

Budget Tally to date thru

5/31/2026

INCOME STATEMENT			NOTES		
REVENUES:	BUDGET	ACTUAL	BALANCE		
Membership					
Membership Dues	17000	\$13,947.92	\$3,052.08		
Total Membership Revenue	17000	\$13,947.92	\$3,052.08		
Meetings and Programs					
Registration Revenue	600	\$1,513.91	-\$913.91	Meetings do not include cost of speakers for educational purposes	
Sponsorships	0		0		
Exhibitor Revenue	0		0		
Other	0		0		
Total Meetings and Programs Revenue	600	\$1,513.91	-\$913.91		
Golf Event					
Registration Fees (golfers & sponsors) (8/4/2025)	26000	\$34,230.00	-\$8,230.00		
Raffle (day of collected)	0	\$2,095.75	-\$2,095.75	**updated 7/31/25 after the change in reconciliation	
Total Golf Event Revenue	26000	\$34,230.00	-\$10,325.75		
Educational					
Registration Fees	400		400	Educational events include additional fees for speakers and facility rental	
Sponsorships	0		0		
Total Educational Revenue	400	0	400		
Publication					
Newsletter Advertising	0		0		
Membership Directory Advertising	0		0		
Mailing List	0		0		
Web-site Advertising	0		0		
Total Publication Revenue	0	0	0		
Administrative and Other					
Interest / Dividends	700	\$641.83	\$58.17		
Gain / (Loss) on Sales of Investments	0		0		
Other Revenue/Reserves	20000		20000	**paypal/savings/CD#1/CD#2	
Total Administrative and Other	20700	\$641.83	\$20,058.17		
Total Revenue	64700	\$50,333.66	\$12,270.59		
EXPENSES				NOTES	
Membership					
Postage	200	\$0.00	\$200.00	renews in March 2026**	
Printing	0	\$0.00	\$0.00		
Supplies	0		0		
Web-site Development and Maintenance	3000	\$1,978.60	\$1,021.40		
Other	0		0		
Total Membership Expense	3200	\$1,978.60	\$1,221.40		
Meetings and Programs					
Food / Beverage	3000	\$7,693.61	-\$4,693.61	Includes Member Breakfasts/Happy Hours and Programs that are not under the Educational category	
Speakers	0		0		
Facility Rental	1500	\$0.00	\$1,500.00		
Other	0		0		
Total Meetings and Program Expense	4500	\$7,693.61	-\$3,193.61		
Golf Events					
Food and Beverage	8000	\$0.00	\$8,000.00		
Course Fees	11000	\$19,859.54	-\$8,859.54		
Other	4000	\$2,798.66	\$1,201.34		
Total Golf Event Expense	23000	\$22,658.20	\$341.80		
Educational					
Food and Beverage	3000	\$100.00	\$2,900.00	Annual Meeting Food and Beverage**	
Speaker Honorarium & Gifts	3500		3500		
Facility Rental	1500		1500	Deposit for Annual Meeting	
Other	0		0		
Total Educational Expense	8000	\$100.00	\$7,900.00		
Publication					
Printing and Postage	0		0		
Other	0		0		
Total Publication Expense	0	0	0		
Administrative					
Management Fees (Non-Employee)	0		0		
Donations / Gifts	5000	\$388.00	\$4,612.00	PA Food Bank (collected + doubled 2/4/2025)	
Travel and IFMA Conference Expenses (Facility Fusion & World Workplace - 2 board members for each)	10000	\$2,702.01	\$7,297.99	Includes cost of Registration, Travel to and from location, Hotel during dates of Conference & Conference sponsored meals that are not included in Registration - i.e. Gala at World Workplace to present scholarship winner(s)	
Scholarships for 2026	12000	\$8,846.22	\$3,153.78		
Accounting and Legal	0		0		

Other (Zoom)		\$36.00	-\$36.00	RENEWS 4/4/26						
Total Administrative Expense	27000	11972.23	15027.77							
Total Expense	65700	44402.64	21297.36							
NET INCOME (LOSS)	-1000	\$5,931.02	-\$9,026.77							

Monthly Check-Balance																	
Income	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026					
Membership		2443.75	3975	0	475	2168.75	0	1050	2835.42	1000	0		\$13,947.92				
Event Registration		190.7	209.25	18.95	0	286.63	143.13	132.65	94.75	190.3	56.85		\$1,513.91				
Golf Outing Sponsorships		8552.26	700.86			1500	3095.2	1353.3	\$214.92		7038.6	6774.86	\$34,230.06				
Golf Outing Raffle/Player Package			2096.75										\$2,096.75				
FMP Course Registration			26424.85							29900			\$56,324.85				
Scholarship Donation				1000							1527		\$2,527.00				
Other																	
Interest		0.6		216.74	0.56	0.46	0.57	0.63	203.35	217.7	0.62	0.6	\$641.83				
Monthly Income Total	\$743.56	31874.46	\$210.69	0	2262.09	\$407.65	1486.58	\$563.02	33143.42	9756.92	6832.31	0	\$110,639.43				
Expenses	July 2025	August 2025	September 2025	October 2025	November 2025	December 2025	January 2026	February 2026	March 2026	April 2026	May 2026	June 2026					
Postage													\$0.00				
Printing													\$0.00				
Website Fees													\$1,978.06				
Meeting Food/Beverage	49.9	1417.71		49.9	49.9	19.95	255.27	19.95		21	19.95	75.07	\$7,893.61				
Meeting Other				993.22	1445.8	257.26	1761.5		800.24	979.55	1456.04		\$0.00				
FMP Payment to IFMA			14040						845	14300			\$29,185.00				
FMP Payment to AFD Professional Services, LLC (Alana)			14660							14755			\$29,415.00				
Golf Outing Food/Beverage													\$0.00				
Golf Outing Course Fees		19859.54											\$19,859.54				
Golf Outing Other		800	1996.66										\$2,798.66				
Annual Meeting Food/Beverage									100				\$100.00				
Donations							388						\$388.00				
Conference Travel/Expenses				2702.01									\$2,702.01				
Scholarships											8846.22		\$8,846.22				
Other			18							18			\$36.00				
Monthly Expense Total	\$48.9	\$1993.91	\$745.13	1495.7	277.21	2404.77	19.95	1666.24	30172.5	1531.11	8846.22	0	\$103,062.64				
Programs	1/16/2025	2/20/2025	2/26/2025	3/24/2025	4/10/2025	4/22/25 Day on # 5/6 Ballpark - MC 5/21 - Fire Alarm	6/4 - Thaddeus	6/18 - Annual Mee	7/15 - Brew Creat	9/11 - Jura Tour	10/2 - Thaddeus!	10/7 - FMP Beer	10/14 - Volunteer	11/7 - Risk Mana	12/3 - Holiday Giving Party		
Location	Harrisburg	Virtual	Mechanicsburg	Virtual	Mechanicsburg	Harrisburg	Lancaster	York	Lancaster	Harrisburg	Mechanicsburg	Lancaster	Lancaster	Mechanicsburg	Harrisburg	Harrisburg	Hershey
Attendance/Registered Members	60	0	0	0	40	40	0	80	260	160	220	0	60	0	0	450	
Attendance/Registered Non-Members	7	13	0	1	7	10	0	0	6	14	10	26	2	10	4	1	16
Total Attendance	20	24	14	16	24	21	8	18	43	26	40	9	27	13	9	45	
Meeting Costs														0	257.26		
Member (Y/N)																	
Russell Acri	Y	X			X		X				X						
Stephanie Adams	N															X	
Mike Albert	N							X									
Jeffrey Abright	N										X					X	
Ray Anster	N																
Dave Belier	N									X							
Sean Bender	N										X						
Adam Bergens	Y																
Gregory Bentzel	Y								X							X	
Elsa Boyer	Y													X		X	
Matt Bray	Y						X										
William Brightbill	Y							X									
Brandon Bordner	N	X															
Rick Buch	Y				X	X				X							
Marcie Carder	Y	X	X		X	X	X	X	X	X	X	X	X	X	X	X	
Scott Chaney	N										X						
Robert Coakley	N	X				X		X		X	X	X	X	X	X	X	
Chris Coller	Y									X	X						
Bob Cook	Y		X		X					X	X						
Mark Cooper	N																
Matthew Crocker	Y			X							X						
Philip Deblasio	Y			X													
Stephanie Dorman	N												X				
Mike Drei	Y		X	X				X			X	X	X			X	
Nick Dreisbach	N									X							
Mel Dronek	Y		X					X									
Josh Dubrow	N																
Ken Elder	N						X										
Cory Elmore	Y	X			X	X	X				X	X	X	X	X	X	
Shauen Feldt	N																
Paul Fette	N									X							
Jolene Fink	Y	X	X		X	X	X	X	X	X	X	X	X	X	X	X	
Stephanie Fisher	N							X		X	X						
Suzanne Frady	N							X								X	
Hillary Frisbie	N		X														
Hayden Fulwood	N		X														
Javier Garcia	N		X														
Dale Gingrich	N	X															
Bryan Glaffelter	Y	X		X	X		X	X			X			X	X	X	
Doug Groff	N			X													
Randy Groff	Y	X			X						X						
Ian Gumbert	N										X						
Bryan Haberstroh	Y					X			X	X						X	
Shawn Hall	N		X														
Ed Hanko	N																
Robert Harringer	N								X								
Valerie Hatfield	N									X							
Thomas Hewitt	Y	X	X		X	X	X	X	X							X	
Janet Henshey	N											X					
Shawn Hester	N													X			
Martin Holomo	N		X														
Kevin Hubbell	N												X				
Tony Hutcheson	Y															X	
Jeffrey Johnson	N					X											
Morgan Jones	Y													X		X	
Rob Jones	N																
Karie Kalathas	N																
Sheri Karan	N							X									
George Keller	N									X							
Andrew Kenworthy	Y																
Heather Kreiger	N											X			X		
Tom Koonitz	N			X		X		X									
Eric Korpics	Y						X					X					
Michele Kuhn	Y																
Matthew Lang	N		X					X									
Derek Lehman	Y								X								
Adriana Leonetti (Townsend)	Y					X		X		X		X				X	
Suzanne Leopold	Y							X		X		X				X	
Jeffrey T. Levensgood	N									X							
Oleg Levan	Y				X												
Mathew Lindsey	Y				X				X		X					X	
Dan Linge	N				X												
Michael Lora	Y		X				X										
Jimmy Lynn	Y							X		X							
Mary Lyons	N				X					X						X	
Joe Malda	N	X															
Joel Manisco	N					X											
Michael Martin	Y	X		X			X		X								
Alfonzo Mason	N				X												
Debra Massott	Y	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	
Shelly Matter	Y	X	X	X	X			X									
Christina McCullough	N					X											
Julie McGill-Kapp	Y		X			X		X		X						X	
Peter McGonigal	N			X													
Matt Mentzer	N	X															
Sam Meriwether	N																
Alex Merson	N							X								X	
Richard Michaelian	N							X							X		
Kevin Melcaran	N		X														
Brent Miller	N																X
Bradford Mills	N			X					X	X						X	
Joel Mitchell	Y			X													
Josh Mixell	Y								X				X				
Eric Morton	N							X		X						X	
K.J. Myers	N									X							

Douglas Nemeth	N			X		X		X	X	X		X						
Jeff Nicklaus	N									X		X						
Nathan Over	N									X		X					X	
Jacqueline Crovets	N		X															
Kelly Overlander	Y								X					X				
Justin Pierce	N													X				
Mike Porto	N																	
Dan Przywara	Y			X	X		X				X			X				X
Ben Reader	N											X						X
Andy Rhine	Y					X	X			X	X	X		X				X
Brad Rodgers	N		X				X											
Kelly Roman	N																	X
Aileen Romich	N											X						
David Rose	N											X						
James Runshaw	Y	X	X		X		X		X	X	X					X		X
Hans Schreiber	N																	X
Jennifer Serrano	Y									X				X				
John Skrocki	N																	X
Joshua Smilk	N											X						
Christine Smith	N											X						
Sean Spotts	Y											X		X	X			
Priscilla St. Jacques Glusko	Y	X	X	X		X	X		X	X	X	X	X	X				X
Rob Strickler	N										X							
Bryce Strine	N								X									X
Jeff Strine	N																	X
Lara Swetzer	N		X															
Casey Tommasi	N														X			
Leroy Tubbs	Y									X			X					X
Nicholas Turko	N												X					
Devan Turner	Y		X	X											X			
Jon Turner	Y																	
Kurt Twiford	Y						X		X									
Nathan Ulrich	Y	X	X	X	X	X		X		X		X		X				X
Matthew Ward	N																	X
Adam Warner	Y																	X
Mark Wasson	N										X							X
Tim Weaver	N													X				
Amy Welsh	N												X					
Angie Wert	Y																	X
Kevin White	N									X								
John Woodward	Y												X					X
Kevin Wolfe	N												X					
Jennifer Wolpert	Y									X								
Caroline Vranesevic	N		X		X													
Keran Youells	N										X							
Amy Young	N	X																
Josh Yunginger	Y	X			X	X	X	X	X	X	X	X	X	X	X	X		X
Brian Zickelhouse	N										X							
Kevin Zumburn	Y				X	X	X			X	X	X	X	X	X	X		X
Amela Zejkovic	N																X	
JT Graupensperger	N											X						
Jon Carder	N										X							
Lauren Ulrich	N										X							
Scott Perry	N					X												
		20	23	14	16	24	21	8	8	18	44	26	40	9	26	12	8	45



IFMATM Central Pennsylvania Chapter

International Facility Management Association

1st Vice President & Programs Committee Monthly Reports For Board Meeting on June 17, 2026

1st Vice President Report

- Adjust date and time for monthly board meetings
- Anything regarding the Annual event this evening?

Programs Committee Report

- Janet Hershey/Moser Roofing joining Programs Committee

Past Events:

- Wednesday, June 3, 2026: Members 1st Tour of Building Systems
 - Timeline: 1130am-130pm
 - Lunch will be provided

Upcoming Events:

- Wednesday, June 17, 2026: Annual Meeting
 - Timeline: 430pm-7pm
 - Location: Duke's
 - Deposit and menu were both sent
- Wednesday, July 15, 2026: Happy Hour
 - Location: Hemauer's Brewing Co.
 - Timeline: 5-7pm
 - Details: IFMA Bingo
- Thursday, July 30, 2026: Community Outreach
 - Location: Central PA Food Bank
 - Timeline: 830am-12pm
- Monday, August 3, 2026: Golf Outing
 - Timeline: 9am shotgun start
 - Location: Country Club of Harrisburg
 - Registration & Sponsorship Status
 - Golfers Registered: 85
 - Hole Sponsors: 13 of 14
 - Prize Hole Sponsors: 3 of 4
 - Beverage Sponsor: 3 (SOLD OUT)
 - Golf Ball Sponsor: 1 (SOLD OUT)
 - Grand Prize Sponsor: 1 (SOLD OUT)
 - Golf Glove Sponsor: 1 (SOLD OUT)
 - Breakfast Sponsor: 1 of 2
 - Lunch Sponsor: 1 of 2
 - Tournament Sponsor: 0 of 1
 - Golf Cart Sponsor: 0 of 1
 - Volunteers needed

- Tuesday, September 29, 2026: Joint Event with KCA—Sustainability September Showcased Through the Broad Street Market Project
 - Location: will meet at PHEAA for lunch and start of meeting, then walk to the project
 - Timeline: lunchtime, but specific details tbd
- September or October 2026: Community Outreach Susquehanna Service Dogs
 - Need to finalize date
 - Location: SSD in Grantville
 - Timeline: 230-430pm
- Wednesday, October 28, 2026: Thaddeus event Real-World Advice FM Panel & Roundtables
 - Timeline: 9-1130am
 - Location: Tec Centro West, 57 Laurel Street, Lancaster, PA 17603
 - Details: FM panel followed by roundtables over lunch
- Thursday, November 12, 2026: Lunch & Learn/Tour of Equipment with Trane
 - Location: Trane in York
 - Timeline: need to finalize timeline
 - Details: lunch & learn plus demo
- Wednesday, December 2, 2026: Holiday Event
 - Location: tbd
 - Timeline: 415-7pm



IFMATM Central Pennsylvania Chapter

International Facility Management Association

Membership Committee Report

YEAR END

- Committee Members Update:
 - Kevin Zumbrum
 - Dick Michaelian
 - Doug Aldinger
 - Suzanne Leopold **NEW MEMBERSHIP COMMITTEE CHAIRPERSON**
- Current Reporting:
 - Total Members: 153
 - 34% Professional Members
 - 24% Student Members
 - 30% Associate Members

Members by Membership Type

